Notes for Contributors of English Papers

(Revised on 19 December, 2020)

The Japanese Journal of Human Geography is the official journal of the Human Geographical Society of Japan. Every member of the Society has a right to contribute a paper written in English. A non-member can co-author a paper only when one of the authors is a member of the Society. Submission of a paper manuscript implies that it has not been published previously, and it is not under consideration for publication elsewhere. The Editorial Board of the Human Geographical Society of Japan (hereafter the Editorial Board) reserves the right to accept or reject any manuscripts according to the suggestions of referees, and it may invite papers written by non-members as special contributions.

Categories of English Papers

There are four categories of English papers which can be published in the Japanese Journal of Human Geography: Articles, Reviews, Research Notes, and Focuses. Articles should be highly original papers resulting from theoretical or empirical research. Reviews should be survey papers identifying and discussing current research trends in human geography and related fields. Research Notes include relatively short papers containing findings or conclusions worthy of publication. Focuses include relatively short papers reporting newly discovered facts, new research trends, or valuable information on various topics.

Manuscripts

Contributors should submit their manuscripts in searchable PDF format to the Editorial Board. Submission of electronic manuscripts should be made via e-mail attachment or using data transfer devices. The text should be written on A4 format and should have a margin of 25 mm all around. The Century font is recommended for text. Articles, Reviews, Research Notes, and Focuses should not exceed 8000, 8000, 6000, and 6000 words, respectively. These word limits include notes, figures, and tables (estimating each half-page figure or table as 150 words). Either American or British spellings are acceptable, but not a mixture of the two. Non-alphabetic words, for instance, words from Japanese, Chinese, or Korean, should be Romanized and italicized. The Hepburn system should be used for Japanese Romanization. On acceptance, contributors will be asked to send the final text in Word format and the final figure(s) and table(s) in the relevant electronic format to the Editorial Board.

Title Page and Abstract

Paper titles should appear on a separate title page along with the name(s) of the author(s) and their professional or academic affiliation(s). The title should be capitalized. Contributors should present the abstract both in English and in Japanese on separate pages, followed by a list of key words up to six, also in English and in Japanese respectively. In English, the abstract should not exceed 250 words, and in Japanese, its maximum should be 600 characters. Non-Japanese contributors are not required to submit the abstract and key words in Japanese. In such cases the Editorial Board will translate English abstracts and key words into Japanese.
Notes for Contributors of English Papers

■ Headings
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■ Footnotes
The *Japanese Journal of Human Geography* adopts a footnote system. Footnotes should be numbered consecutively throughout, and the text in footnotes should not be too long. In the main text, the footnote numbers should be written in superscript (e.g., a political economy approach^32^) and should be marked with yellow highlighter.

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The name(s) of author(s), year of publication, and page number(s) of reference as needed, should be cited in the text as (Burnley, 2001: 50); all references should be listed alphabetically at the end of the main text. In cases where more than two works are being referred to, the citation should appear as follows: (Jupp, 1998; Burnley, 2001). When citing more than two works by the same author published in the same year, each citation in the text should be designated as follows: (Evans, 2009a, 2009b). For works having three or more authors, the citation should appear as (Evans et al., 2008). Non-alphabetic titles of books, periodicals, and papers should be provided in English when an official translation is available. Otherwise, contributors should translate the title into English and mention the original language in parentheses. In addition, non-alphabetic titles themselves should be provided in Romanized form in square brackets. Sample references are provided below.

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□ Chapter of a book

□ Article in a journal
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