

## Notes for Contributors of English Papers

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### Manuscripts

Contributors should submit three sets of the manuscript to the editorial board of the Human Geographical Society of Japan. The text should be printed single-sided and double-spaced on A4 or letter-sized (8.5"×11") paper and have a margin of 2.5 cm all around. Articles, reviews, and research notes should not exceed 8000, 8000, and 6000 words, respectively. These word limits include notes, figures, and tables (estimating each half-page figure or table as 150 words). Both American and British spellings are acceptable, but not a mixture. Non-English words, for instance, words from Japanese, Chinese, and Korean should be Romanized and italicized. The Hepburn or *kunrei* system should be used for Japanese Romanization, although care should be taken to ensure consistency. On acceptance, contributors will be asked to send an electronic copy of the final manuscript along with a paper copy.

### Title page and abstract

Titles should appear on a separate title page along with the name(s) of the author(s) and their professional/academic affiliation(s). Contributors should present the abstracts in English and Japanese on separate pages, followed by a list of key words up to six. In English, the abstract should not exceed 250 words, and in Japanese, it should be less than 400 characters.

### Headings

Section headings should be consecutively numbered using Roman numerals (e. g., "IV Discussion") and placed flush left. Subsection headings should not be numbered and placed flush left.

### Notes

Endnotes should be typed double-spaced. In the text, notes should be numbered consecutively throughout; the numbers should be in superscript (e. g., the political economy<sup>32</sup>) and correspond with the numbering of the list of notes at the end.

### Reference style

The name(s) of author(s), year of publication, and page number(s) of references should be cited in the text as (Burnley 2001, 50); all references should be listed alphabetically at the end of the paper. In cases where more than one work is being referred to, the citation should appear as follows: (Burnley 2001; Jupp 1998). When citing more than one work by the same author published in the same year, identify each citation in the text as follows: (Evans 2009a), (Evans 2009b). For works having three or more authors, the citation should appear as (Evans et al. 2008). Non-English titles of books, periodicals, and papers must be provided in English, if an official translation is available. Otherwise, contributors should translate the title into English and mention the original language within parentheses. The editorial board may request contributors to present the title in

the original language, in Romanized form and within brackets. Sample references have been provided below.

#### **Book**

- 1) Harvey, D. (2006) *Spaces of global capitalism: a theory of uneven geographical development*. London: Verso.
- 2) Ikuta, M. (2011) *Mega-cities in Southeast Asia: widening regional integration including Japan*. [Tonan Ajia no daitoshiken: kakudai suru chiikitogo]. Tokyo: Kokon-shoin. (In Japanese)
- 3) Sheppard, E., and T. J. Barnes, eds. (2000) *A companion to economic geography*. Oxford: Blackwell.
- 4) Anderson, K., M. Domosh, S. Pile, and N. Thrift, eds. (2003) *Handbook of cultural geography*. London: Sage.

#### **Chapter of a book**

- 5) King, A. D. (2000) Postcolonialism, representation, and the city, in *A companion to the city*. eds. G. Bridge, and S. Watson, 261–269, Oxford: Blackwell.

#### **Article in a journal**

- 6) Powell, J. M. (1996) Historical geography and environmental history: an Australian interface, *Journal of Historical Geography* 22: 253–273.
- 7) Mizuno, M. (2001) Technological innovations, inter-firm networks and distance: A geographical analysis of patent data in the Japanese automobile industry, *Japanese Journal of Human Geography* 53: 18–35. (In Japanese)

#### **Website**

- 8) The Asahi Shimbun (2012) Trans-Siberian railway, *The Asahi Shimbun Globe*, August 19, accessed January 12, 2013, <http://globe.asahi.com/feature/2012081500006.html> (In Japanese)

### **Figures and Tables**

Figures and Tables should be sequentially numbered using Arabic numerals (e. g., Figure 1, Figure2; Table 1 and Table 2) and presented on separate numbered sheets within the manuscript. The width of a figure and table will be 6.5 cm or 14 cm at the printing stage. Contributors should note the size that applies to each figure and table. Captions should be listed on separate sheets. Permission to reprint any previously published material must be obtained by the author from the copyright holder.

### **Proof and offprints**

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